

ALS INTERNATIONAL, INC.

D/B/A Legal Language Services

**Federal Supply Service
Authorized Federal Supply Schedule Price List**

**Federal Supply Group: 738
Class: R499**

Contract Number: GS-10F-0208T

Ordering Information:

**ALS International, Inc.
1001 Connecticut Ave., NW,
Suite 401, Washington, DC 20036
Telephone: 202-887-8060
Fax: 202-887-8140
Email: gdawson@alsintl.com**

www.alsintl.com

Contract Period: April 5, 2007 through April 4, 2012

Business Size: Small Business

Supplement No: PS-0003 dated 7/1/2010

For more information on ordering from Federal Supply Schedules,
click on the FSS Schedules button at <http://www.fss.gsa.gov>

Schedule Number 738 II LANGUAGE SERVICES

Table of Contents

Pricing Information3
Translation Services..... 3
Translation Related Services..... 4
Transcription Services..... 4
Transcription Related Services..... 4
Company Overview5
About ALS International.....5
Quality Control & Quality Assurance 6
Our Government Clients7
Customer Information.....8

Schedule Number 738 II LANGUAGE SERVICES

PRICING INFORMATION

SIN 382-1 Translation Services

LABOR CATEGORY: Translation Services		GSA RATE	
Languages		English into Specified Language Rate Per Word	Specified Language into English Rate Per Word
Arabic		\$0.15	\$0.19
Bengali		\$0.16	\$0.20
Chinese		\$0.15	\$0.19
Croatian		\$0.20	\$0.24
Czech		\$0.20	\$0.24
Dutch		\$0.16	\$0.20
Farsi		\$0.17	\$0.21
Finnish		\$0.18	\$0.22
French		\$0.14	\$0.16
German		\$0.14	\$0.16
Greek		\$0.20	\$0.24
Gujarati		\$0.18	\$0.22
Hebrew		\$0.20	\$0.24
Hindi		\$0.15	\$0.19
Italian		\$0.14	\$0.16
Japanese		\$0.16	\$0.20
Korean		\$0.20	\$0.26
Norwegian		\$0.20	\$0.26
Polish		\$0.16	\$0.19
Portuguese		\$0.16	\$0.19
Quebecois		\$0.15	\$0.16
Russian		\$0.16	\$0.20
Spanish		\$0.10	\$0.12
Swahili		\$0.28	\$0.32
Swedish		\$0.20	\$0.26
Tagalog		\$0.18	\$0.22
Taiwanese		\$0.15	\$0.19
Thai		\$0.22	\$0.26
Turkish		\$0.22	\$0.26
Vietnamese		\$0.18	\$0.22

Schedule Number 738 II LANGUAGE SERVICES

PRICING INFORMATION

Translation Related Services	
Arabic, Bengali, Chinese, Croatian, Czech, Dutch, Farsi, Finnish, French, German, Greek, Gujarati, Hebrew, Hindi, Italian, Japanese, Korean, Norwegian, Polish, Portuguese, Russian, Spanish, Swahili, Swedish, Tagalog, Taiwanese, Thai, Turkish and Vietnamese.	
	GSA Rate Per Hour
Editing	\$40.00
Proofreading	\$35.00
DTP/Typesetting	\$65.00
Project Management	\$45.00
Indexing/Cataloging	\$45.00

LABOR CATEGORY: Transcription Services	
Languages	Transcription*
	GSA Rate Per Hour
English	\$32.00
Spanish	\$38.00
French, German, Italian, Russian	\$48.00
Croatian, Czech, Dutch, Finnish, Greek, Hindi, Norwegian, Polish, Portuguese, Swedish	\$58.00
Arabic, Bengali, Chinese, Farsi, Gujarati, Hebrew, Japanese, Korean, Swahili, Tagalog, Taiwanese, Thai, Turkish, Vietnamese	\$68.00
*Transcription services are available for analog tapes and cassettes as well as digital media.	
Transcription Related Services	
	GSA Rate Per Hour
English-to-English Editing	\$35.00

All prices are inclusive of the current 0.75% IFF.

Schedule Number 738 II LANGUAGE SERVICES

COMPANY OVERVIEW

About ALS International

Since 1983 ALS International and its affiliates have provided translation, transcription, interpreting, voice over and conference services, as well as international litigation support. Our clients include government agencies (at the federal, state and local levels), law firms, Fortune 500 companies and international legal authorities in more than 90 countries.

ALS International's GSA contract encompasses translation, translation-related services (editing, proofreading, DTP/typesetting, project management, and indexing/cataloging), transcription and transcription-related services (English-to-English editing).

Translation

ALS International combines outstanding quality with efficient practices to deliver quality products both on time and on budget. We are eager to apply our proven methods to your specific needs and are confident that the ALS team will deliver superior, cost-effective results.

The professional translators of ALS not only are fluent in two or more languages, but also specialize in the terminology of governmental, medical, technical, legal and other types of documents. ALS translations are accurate and clear, as well as culturally and politically sensitive to the social environment of the target reader/audience.

Documents at ALS are translated by experienced, qualified linguists and are then reviewed by editors and proofreaders to ensure accuracy.

Our translators routinely translate documents as diverse as training manuals, websites, press releases, medical documents, technical specifications, patents and marketing materials.

Transcription

ALS International has transcribed hundreds of thousands of hours of consensual recordings and wire intercepts for criminal cases, witness interviews, investigations, press conferences, meetings and other recordings.

We accept more than two dozen digital media and digital files, including the most common audio and video formats: CDs, DVDs, DVCAMs, Blu-ray Discs and MP3, MP4, WAV, WMA, WMV, DSS, MSV and AIF files.

Our transcriptionists also work with analog tapes, including cassettes, microcassettes, minicassettes and VHS tapes.

Whatever your project, you can rely on ALS International to provide cost-effective solutions of the highest quality for your transcription needs.

Languages

ALS International's GSA contract includes federally-approved rates in the following languages:

Arabic, Bengali, Chinese, Croatian, Czech, Dutch, English, Farsi, Finnish, French, German, Greek, Gujarati, Hebrew, Hindi, Italian, Japanese, Korean, Norwegian, Polish, Portuguese, Russian, Spanish, Swahili, Swedish, Tagalog, Taiwanese, Thai, Turkish and Vietnamese.

Quality Control & Quality Assurance

The impetus for our growth has been and remains our focus on quality control. In turn, quality control at ALS has always been driven by our corporate philosophy. At ALS, we pay special attention not only to the accurate rendering of a text, but also to the context of the product and its intended purpose.

This philosophy informs our quality control process throughout production. Each translation is performed according to a three-step quality control process. First, ALS produces an accurate translation of the original documents in the target language(s). Second, the translation is edited and proofed, utilizing consistent vocabulary and editorial control across the text. Third, the translation is reviewed and prepared to meet your delivery specifications.

Project team leaders place jobs with appropriate linguists and monitor each stage of the project. Production Executives organize the project team to perform the actual work on a project. The project team utilizes glossaries, style sheets and internal guidelines to implement a multi-level review of translation projects.

ALS ensures the quality of its translations and transcripts by recruiting experienced translators and transcriptionists who have successfully completed advanced courses in the field and/or demonstrated their expertise through their experience in the field.

The production team interacts with translators to request periodic demonstrations that they have maintained or improved their language skills. In select instances, ALS expects its translators to participate in and complete courses and/or seminars that teach and refine their language skills.

ALS takes great care to ensure the security and confidentiality of every project we undertake. To this end, ALS maintains a secure, password-protected FTP site, which allows for near-instant upload and download of digital files.

All staff and independent contractor translators, transcriptionists and editors sign strict confidentiality and Non-Disclosure agreements and affirm that they have read and agreed to comply with our Code of Ethics, which details accuracy and completeness, confidentiality, impartiality and conflict of interest, professional demeanor and ethics, scope of practice, representation of qualifications, assessing and reporting impediments to performance, and professional development requirements.

All translators and transcriptionists are routinely provided concrete feedback as to the quality of their work. This includes conversations with editors and production executives concerning the style and vocabulary of a given job, feedback received from clients after a job's completion and editorial markup for the linguist's review.

Our Government Clients

Government agencies at the federal, state, city and county levels have trusted ALS International for professional language services.

Our government clients include:

- Department of Justice
- Department of Justice, Antitrust Division
- Department of Defense, Inspector General
- Census Bureau
- Department of Veterans Affairs
- Food and Drug Administration
- U.S. Coast Guard
- Federal Communications Commission
- Department of Agriculture
- African Development Foundation
- Offices of Federal Public Defenders throughout the U.S.
- Offices of Attorneys General throughout the U.S.
- Immigration and Customs Enforcement
- Environmental Protection Agency
- U.S. Marine Corps
- Small Business Administration

Schedule Number 738 II LANGUAGE SERVICES

CUSTOMER INFORMATION

- 1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s):..... **382-1**
- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.
- 1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item. **Labor Categories attached**
2. Maximum order:..... **\$1,000,000.00**
3. Minimum order: **\$100.00**
4. Geographic coverage (delivery area): **Domestic and Overseas**
5. Point(s) of production (city, county, and State or foreign country): **Same as contractor**
6. Discount from list prices or statement of net price: **Government net prices (discounts already deducted)**
7. Quantity discounts:..... **None Offered**
8. Prompt payment terms:..... **Net 30 days**
- 9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold: **Yes**
- 9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: **Will accept over \$2,500**
10. Foreign items (list items by country of origin): **None**
- 11a. Time of delivery. (Contractor insert number of days.):..... **Specified on the Task Order**
- 11b. Availability of Expedited Delivery: **Contact Contractor**
- 11c. Overnight and 2-day Delivery: **Contact Contractor**
- 11d. Urgent Requirements Accommodation: **Contact Contractor**

12. F.O.B. point(s): **Destination**
- 13a. Ordering Address(es): **Same as company address**
- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
14. Payment Address(es): **Same as company address**
15. Warranty Provision: **None**
16. Export Packing Charges, if applicable: **N/A**
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): **Contact Contractor**
18. Terms and conditions of rental, maintenance, and repair (if applicable): **N/A**
19. Terms and conditions of installation (if applicable): **N/A**
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): **N/A**
- 20a. Terms and conditions for any other services (if applicable): **N/A**
21. List of service and distribution points (if applicable): **N/A**
22. List of participating dealers (if applicable): **N/A**
23. Preventive maintenance (if applicable): **N/A**
- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): **N/A**
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov/.
25. Data Universal Number System (DUNS) number: **07-1378835**
26. Notification regarding registration in Central Contractor Registration (CCR) database: **Registered**